

▶ Scarlet Estlack

Division Director: Science and Health
Clarendon College
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Objectives

To continue to grow in my career in higher education. I am passionate about helping adult learners achieve their goals.

Education

M.S. Biology, 4.0 GPA, **West Texas A&M University** (August 2002)

B.S. Biology, summa cum laude, **West Texas A&M University** (May 1998)

Experience

Division Director: Science and Health (Fall 2007 – present)

Clarendon College (1122 College Drive, Clarendon, TX 79226)

Responsibilities include support of Clarendon College's vision and mission. With the Vice President of Instruction, I am accountable and responsible for the administration, supervision, and coordination of the activities and programs of the division. Also, I'm in charge of organizing, planning, directing, and carrying out the overall functions of the division. I coordinate the scheduling and staffing of courses for the Science and Health division.

Program Coordinator: Biology and Pre-professional Health (Fall 2005 – present)

Clarendon College (1122 College Drive, Clarendon, TX 79226)

Responsibilities include developing and implementing an ongoing assessment of degree plans, maintaining master syllabi, preparing and accumulating course syllabi. I also prepare and defend annual budget requests, inventory and purchase supplies and equipment, and initiate curricular and degree plan changes.

Assistant Professor of Biology (Fall 2002 – present)

Clarendon College (1122 College Drive, Clarendon, TX 79226)

Responsibilities include instructing between 18 and 22.5 hours of laboratory sciences per semester, including General Botany, General Zoology, Human A&P I, Human A&P II, and Microbiology; designing and maintaining student support material for biology courses through the Student Portal; advising students; leading and serving on committees as assigned.

Online Designer and Instructor of General Biology I and II (Fall 2015– present)

Clarendon College (1122 College Drive, Clarendon, TX 79226)

Responsibilities include designing online curriculum and course for our college's first online laboratory science credits to support our mission of offering an entirely online degree. Responsibilities expanded to include offering the course to dual credit students in our service area's high schools beginning Fall 2016.

Kid's College Instructor (Summer 2009 - 2015)

Clarendon College (1122 College Drive, Clarendon, TX 79226)

Responsibilities include preparing and instructing 5 to 8 science courses each summer for children aged 5 to 14.

Organizer and Facilitator of a Peer-to-Peer tutoring (Fall 2011 – present)

Clarendon College and Clarendon ISD

Responsibilities include partnering Clarendon College biology students with Clarendon Elementary first graders to improve reading proficiency. Each year, college students provide at least 200 volunteer hours to the CISD's AR (Accelerated Reading) program.

Teaching Assistant for Biology (Fall 1999 – Summer 2002)

West Texas A&M University, (Life, Earth, and Environmental Sciences Department, Canyon, TX 79016)

Responsibilities included instructing between 3 and 5 General Biology I and General Biology II laboratories per semester; prepping the freshman biology laboratories for all teaching assistants; and preparing a laboratory preparation manual for General Biology I.

Work Study for Planning and Analysis (Spring 2001 – Summer 2001)

West Texas A&M University, (Institutional Effectiveness, Canyon, TX 79016)

Responsibilities included assisting the director in carrying out research for promotion and tenure and instructor evaluations; office management.

Work Study for Dr. David Sissom (Summer 2002)

West Texas A&M University, (Life, Earth, and Environmental Sciences Department, Canyon, TX 79016)

Responsibilities included identifying and cataloging arachnids for the university's collection; cataloging fish from the university's collection.

Supplemental Instructor for Texas Government (Fall 1997 – Spring 1999)

West Texas A&M University, (Supplemental Instruction, Canyon, TX 79016)

Responsibilities included attending a Texas Government course each semester to take notes and then lead 3 study sessions for students each week.

On Air Radio Personality for KRTN Radio (Fall 1992 – 1995)

KRTN Radio, (Raton, NM 87740)

Responsibilities included maintaining an FCC license, reporting on local news events, programming new media shows, and training new employees.

Presentations

Estlack, S. (August 2009) “Bring Your Passion to Class.” Clarendon College, Clarendon, TX.

Estlack, S. (April 2009) “Biology Is Fun: Reaching Students in Difficult Courses.” Lion’s Club, Clarendon, TX.

Estlack, S. (February 2009) “Wasn’t This Supposed to Be Fun? Incorporating Contests into Biology Courses.” Texas Community College Teachers Association, Dallas, TX.

Awards

NISOD Excellence Award for strategies to bring fun to the instruction of biology. (Summer 2010)

Service

Volunteer Science Expert at Clarendon ISD (2002 - present)
Clarendon Elementary, (922 W. 5th Street, TX 79226)

Service includes presenting at least two science-themed lessons per year for 1st to 3rd graders at CISD.

Lions Club member in Clarendon (2012 - present)

Service includes preparing and distributing Christmas food baskets, raising funds for playground equipment at Prospect Park, and reporting on meetings for our column “The Lion’s Tale” in The Clarendon Enterprise.