

CLARENDON COLLEGE

FACULTY SELF EVALUATION

Name _____

Semester _____

Year _____

SCALE

- 5 - Clearly outstanding, exemplary performance
- 4 - Sometimes goes beyond expectations
- 3 - Expected performance, meets expectations
- 2 - Needs improvement
- 1 - Unsatisfactory, needs a lot of improvement
- 0 - Not applicable/no opportunity to observe

ANSWER THE QUESTIONS BELOW USING THE SCALE OUTLINED ABOVE

PART I:

high < - > low NA
(Please circle your answer)

1. Am on time and ready to begin class as scheduled.	5	4	3	2	1	0
2. Clearly explained, at the beginning of the course, the goals and objectives of the course.	5	4	3	2	1	0
3. Am prepared and organized.	5	4	3	2	1	0
4. Managed class time well.	5	4	3	2	1	0
5. Able to demonstrate command of my subject.	5	4	3	2	1	0
6. Communicate effectively; spoke clearly and distinctly.	5	4	3	2	1	0
7. Encourage student participation and expression of ideas.	5	4	3	2	1	0
8. Have my students actively involved in the teaching/learning process.	5	4	3	2	1	0
9. Have rapport with my students and I am able to identify them by name.	5	4	3	2	1	0
10. Use aids in teaching, as appropriate. (Overheads, PowerPoint, Handouts, Blackboard, etc.)	5	4	3	2	1	0
11. Am available during office hours to help students.	5	4	3	2	1	0
12. Demonstrate enthusiasm and interest for the subject and the students.	5	4	3	2	1	0
13. Treat students with courtesy and respect.	5	4	3	2	1	0
14. Conduct myself in a professional manner.	5	4	3	2	1	0
15. Control the class and directed learning, but allow for differences of opinions and perspectives.	5	4	3	2	1	0
16. Made clear and definite assignments.	5	4	3	2	1	0
17. Encourage my students to continue the learning process beyond the classroom.	5	4	3	2	1	0
18. Relate the course to other fields and/or to life situations, as appropriate.	5	4	3	2	1	0
19. Work harmoniously with fellow employees.	5	4	3	2	1	0
20. Exhibit a cooperative and friendly spirit with the public.	5	4	3	2	1	0
21. Demonstrate loyalty to the mission, purposes, and goals of the College.	5	4	3	2	1	0

ANSWER THE QUESTIONS BELOW ATTACHING ADDITIONAL PAGES AS APPROPRIATE

PART II:

22. Are there any special criteria peculiar to your position on which you would like to comment?
23. Three of my major strengths are:
24. Summarize the overall teaching/learning environment and ways you would like to improve it during the upcoming year.
25. Comments:

Submitted by: _____ **Date:** _____

Signature of Instructor