

1301 American History Fall Semester 2024

Course Syllabus

Clarendon College

Liberal Arts Division

History Department

Meeting Time: Fall Semester 2024

Meeting Place: Online at the Moodle website.

Instructor: Kelly Bailey

Office Hours: Please utilize course messaging in Moodle or my email at your convenience. **Messaging through Moodle is preferred.**

Contact Information: Utilize course messaging through Moodle or email me at Kelly.Bailey@clarendoncollege.edu. **Messaging through Moodle is preferred.**

Email: kelly.bailey@clarendoncollege.edu

Office: Online

Course Messages: Course messaging in Moodle (which is the location of the course) is the preferred and suggested method of communication. You can send messages to me through the **Participant** icon located on the **Course Dashboard** that can be found on the bottom right side underneath the course sections (chapters). I will try to check the course at least once a day or more and try to respond to you within 24 hours.

Online Course Website: This online course uses Moodle for the location of this course and messaging service. All instructions, information, quizzes, and assignments are provided at that Moodle website. Due dates for all assignments are listed on the “Course Schedule” at the end of the syllabus.

Most communication between you and your instructor and fellow classmates will be handled in Moodle through the “Messages” feature and discussion forums. You will be able to log into the course website once you have officially registered for the course and once you have been added to the course website. The course website will become available by the first day of the semester. If you register late, you will generally have access to the course within 24 hours after you register. To be successful in completing this 3-credit hour course, you should plan to spend between 6-9 hours per week on the course.

The information explaining how to log into your course website can be obtained by going to Clarendon College’s home page and clicking the Online Classes button. If you have any difficulty logging in, email our help desk at: administrator@clarendoncollege.edu

Required Enrollment Verification Activity: Students who fail to complete the Syllabus Agreement EVA (Enrollment Verification Activity) by the official census date may not be able to continue in the course. This could result in an F for the course and forfeiture of Financial Aid. The census date for this term can be found on



the Academic Calendar located at the Inside CC link on Clarendon College's home page. The Syllabus Agreement EVA is in the Class Orientation section of your course.

Course Description:

HIST 1301 United States History I:

In this course, you will trace the history of the United States, beginning with its roots in pre-1492 Europe, Africa, and the Americas and advancing through 1877 and the era of Reconstruction. You will gain an understanding of early globalization, colonial societies, reforms, and protests, the American Revolution, industrialization, and westward expansion. You will analyze causes and effects of slavery in the antebellum South and of the Civil War. You will think critically about primary source documents, engage in dialogues about complex sociocultural historical issues, and reflect on how and why the United States developed in the way that it did. Here is a video to get us started thinking about the early history of the United States.

Statement of Purpose: Three credit hours from Clarendon College or if a high school dual credit student, three credit hours from Clarendon and half a credit from high school. American History 1301 partially satisfies the requirements for the Associates Degree at Clarendon College and is designed for a transfer to a senior college.

Required Instructional Materials Textbook: Your textbook for this course is U.S. History from OpenStax. A link to this free digital textbook can be found in the "Syllabus and Quick Links" Section in Open LMS (Moodle). There are also links to specific assigned readings from the textbook in each section of the course.

Methods of Instruction: This course centers upon reading of the online course text and resources. Since there is no face-to-face discussion or participation, it is imperative for the student to read, review and listen to course materials regularly and maintain a high level of self-involvement in the course.

Core Objectives: In accordance with recommendations from the Texas Higher Education Coordinating Board, all American History courses at Clarendon College will address the following core objectives:

- **Critical Thinking Skills (CT)** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
 - This will be measured throughout the Guided Reading, Chapter Discussions, Document Summary and Analysis and Political Opinion Paper.
- **Communication Skills (CS)** - to include effective development, interpretation and expression of ideas through written, oral and visual communication
 - This will be measured throughout the Guiding Reading, Chapter Discussions and Political Opinion Paper.
- **Personal Responsibility (PR)**- to include the ability to connect choices, actions and consequences to ethical decision-making
 - This will be measured throughout the Quizzes, Guided Reading Activities, Political Opinion Paper and Political Survey.
- **Social Responsibility (SC):** to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global.
 - This will be measured throughout the Quizzes, Guided Reading Activities and Political Survey.

Learning Outcomes:

Upon successful completion of this course, students will:

1. Create an argument using historical evidence.
2. Assesses CT, COM, PR, and SR with an Opinion Paper.
3. Analyze and interpret primary and secondary sources.
4. Assesses CT with primary and secondary source document summary/analysis exercises.
5. Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of United States history.
6. Assesses CT, COM, PR, and SR with Opinion Paper (mentioned in #1).

Course Expectations and Guidelines:

In addition to the previously stated expectations and guidelines, students are expected to adhere to the following:

- Students must routinely (4-5 times/week) log on to the course for updates and changes.
- Students are responsible for any technological requirements for utilizing an online class.
- Students will have some time-based flexibility to complete assignments. However, it is vital for the success of the student that course be completed in an organized manner and not rushed through towards the end of the availability period of the assignment.
- Communication with the instructor is necessary if there are questions or concerns that arise during the semester.
- Generally, students are expected to spend at least 6 to 9 hours per week working on course assignments. To be successful in most college-level courses, you need to spend about 2-3 hours per week for each credit hour. For this 3-credit hour course, that means you should expect to spend at least 6-9 hours per week on it. If you have minimal computer skills in the programs covered in this course, you can expect to occasionally spend more than this amount of time.

Computer/Technology Requirement: This course uses a variety of web resources that require a good Internet connection and an up-to-date browser. You should use the latest version of Mozilla Firefox, Google Chrome, or Internet Explorer. Other technology requirements will be listed on the Clarendon College website.

Grading Policies:

The final semester grades will be figured as set in the current catalog:

90-100 = **A** 80-89 = **B** 70-79 = **C** 60-69 = **D** 59 or Below = **F**

Grades will be calculated as follows:

Chapter Quizzes= **40%** of final grade. (There will be weekly exams. No final exam)

Discussions = **30%** of final grade

2 Other Assignments (Political Opinion Research Paper and Political Survey = **30%** of final grade.

Late Work Policy: I understand certain circumstances occur that might prohibit you from meeting the assignment deadlines for assignments. If you feel you should have extended time to turn in late work, **you will be given two chances in the course to turn in late assignments. Late assignments cannot be more than 1 week late. I highly recommend using these two chances VERY CAREFULLY in case you run into technological problems and etc.** You must contact me as soon as possible about the request for extensions so I

can adjust the assignment settings before next week's assignment due date. When requesting the extension, please be accurate in exactly which assignments you need an extension.

Clarendon's Online Attendance Policy: Regular weekly attendance is mandatory in all online courses. Specific activities will be identified on the course schedule that must be completed for students to be considered "in attendance." Attendance will be posted to the Student Portal.

Checking Your Grades:

Go to the bottom right-hand side of the screen and select **Dashboard**. Next, click on the **Gradebook**.

Please note in your Moodle gradebook, assume that any activity you did not complete is a zero, even if a hyphen appears beside the activity in the gradebook. The current course average shown in the Moodle gradebook will not be correct until I have replaced the hyphens with zeros.

Class Participation and Attendance:

As stated earlier, class participation and attendance is required and expected. It is vital for the education of the student as well as the other students for each student to participate in class discussions and to be involved in the learning process.

My Enrollment Verification Policy: For this course, I will submit an attendance report each Wednesday afternoon. **For this course, each weekly Chapter Quiz will serve as the activity I will use for online attendance.** If you complete the chapter quiz for the current week, then you will be reported as "present" to Clarendon College. Otherwise, you will be counted absent. This status can be checked in your student portal. Students can be placed on academic probation or lose financial aid for chronic non-attendance. **For Fall 2024 the census date is Wednesday, September 11.**

Academic Integrity Policy:

Clarendon College is committed to a philosophy of honesty and academic integrity. It is the responsibility of all members of the Clarendon College community to maintain academic integrity at Clarendon College by refusing to participate in or tolerate academic dishonesty. Any act of academic dishonesty will be regarded by the faculty and administration as a serious offense.

Academic dishonesty violations include, but are not limited to: (1) obtaining an examination, classroom activity, or laboratory exercise by stealing or collusion; (2) discovering the content of an examination, classroom activity, laboratory exercise, or homework assignment before it is given; (3) observing the work of another during an examination or providing answers to another during the course of an examination; (4) using an unauthorized source of information during an examination, classroom activity, laboratory exercise, or homework assignment; (5) entering an office, classroom, laboratory, or building to obtain unfair advantage; (6) taking an examination for another person; (7) completing a classroom activity, laboratory exercise, homework assignment, or research paper for another person; (8) altering grade records; (9) using any unauthorized form of an electronic communication device during an examination, classroom activity, or laboratory exercise; and/or, (10) plagiarism. (Plagiarism is defined as the using, stating, offering, or reporting as one's own, an idea, expression, or production of another person's work without proper credit. This includes, but is not limited to, turning in a paper purchased or acquired from any source, written by someone other than the student claiming credit, or stolen from another student.)

Students are responsible for reporting known acts of academic dishonesty to a faculty member, the program coordinator, the associate vice president, and/or the vice president. Any student with knowledge of a violation who fails to report it shall him/herself be in violation and shall be considered to have committed an act of

academic dishonesty. Additionally, any student who reports him/herself in violation of this code before it is likely that another might consider this possibility will be understood as repentant and acting in good faith. Though the confession will not excuse the student for the violation, the confession will be considered, and the violation should not result in suspension from school except in the most extreme cases.

While academic integrity and honesty are the responsibility of the individual student, each individual faculty member, teaching assistant, and/or laboratory instructor is responsible for classroom management and for maintaining ethical behavior within the classroom and/or laboratory. Faculty who discovers or suspect a violation should discuss the matter with the suspected violator(s) and attempt to resolve the case at that point. In cases of convincing evidence, the faculty member should take appropriate action. The faculty member and student should complete a Counseling Sheet regarding the violation. (The Counseling Sheet should contain at a minimum the date and time of the violation, the course, the instructor's name, the student's name, an explanation of the infraction or facts of the case, and the resolution to the incident.) This form should be signed by the student, faculty member, program coordinator, and the Vice President of Instruction. The Vice President of Instruction will maintain a file on all violations. If a faculty member prefers to report the case directly to the Vice President of Instruction, it remains his/her prerogative to do so. Additionally, if the faculty member and the accused student cannot reach a resolution or if the faculty member believes that suspension from school is the only fair sanction, the case should immediately be reported by the faculty member, in writing, to the Vice President of Instruction. If the Vice President of Instruction observes any trends in student behavior which involve more than one violation or act of academic dishonesty, the Vice President of Instruction is responsible for notifying all faculty members involved, for contacting the student(s) involved, and after consultation with the faculty member(s) involved for taking the appropriate action. The Vice President of Instruction is responsible for the timely notification (normally within two weeks) to all parties of an action taken.

Students wishing to appeal a disciplinary decision involving academic integrity or acts of academic dishonesty may do so through the Vice President of Student Services.

Withdrawal: If you decide that you are unable to complete this course or that it will be impossible to complete the course with a passing grade, you may drop the course and receive a "W" on our transcript instead. Withdrawal from a course is a formal procedure that you must initiate. If you do not go through the formal withdrawal procedure, you will receive a grade of "F" on your transcript. A student is permitted to drop a course if he/she obtains an official drop slip from the office and has the instructor sign the slip before the 12th class week.

Remember, a student is only allowed to drop the same class twice before he/she will be charged triple the tuition amount for taking the class a third time or more. Furthermore, beginning with the Fall 2007 semester, students in Texas may only drop a total of 6 courses throughout their entire undergraduate career. After the 6th course, he/she will no longer be able to withdraw from any classes.

Classroom Conduct:

Failure to comply with lawful direction of a classroom instructor is a disruption for all students enrolled in the class. Cheating violations include, but are not limited to: (1) obtaining an examination, classroom activity, or laboratory exercise by stealing or collusion; (2) discovering the content of an examination, classroom activity, laboratory exercise, or homework assignment before it is given; (3) using an unauthorized source of information during an examination, classroom activity, laboratory exercise, or homework assignment; (4) entering an office or building to obtain unfair advantage; (5) taking an examination for another person; (6) completing a classroom activity, laboratory exercise, homework assignment, or research paper for another person; (7) altering grade records; (8) using any unauthorized form of electronic communication device during an examination, classroom activity, or laboratory exercise; (9) Plagiarism. Plagiarism is the using, stating, offering, or reporting as one's own, an idea, expression, or production of another person without proper credit. Disciplinary actions for cheating in a course are at the discretion of the individual instructor. The instructor of that course will file a

report with the Vice-President of Student Services when a student is caught cheating in the course, whether it be a work-force or academic course. The report shall include the course, instructor, student's name, and the type of cheating involved. Students who are reported as cheating to the Vice-President of Student Services more than once shall be disciplined by the Vice-President of Student Services. The Vice-President of Student Services will notify all involved parties within fourteen days of any action taken.

Student Rights and Responsibilities:

<http://www.clarendoncollege.edu/Resources/Student%20Services/StudentRightsResponsibilities.pdf>

Accommodations Statement: Clarendon College provides reasonable accommodation for persons with temporary or permanent disabilities. Should you require special accommodations, notify the Vice President of Student Services. We will work with you to make whatever accommodation we need to make.

Dropping a Course: A student who is enrolled in a developmental course for TSI purposes may not drop his/her only developmental course unless the student completely withdraws from the college. A student may drop any other course with a grade of "W" any time after the census date for the semester and on or before the end of the 12th week of a long semester, or on or before the last day to drop a class of a term as designated in the college calendar. The request for permission to drop a course is initiated by the student by procuring a drop form from the Office of Student Services. (Refer to other policies concerning this issue in the current college catalog online.)

Withdrawal from College: When a student finds it necessary to withdraw from school before the end of the semester, he or she should obtain a withdrawal form from the Office of Student Services. Students may also withdraw from the college by sending a written request for such action to the Registrar's Office. The request must include the student's signature, the student's current address, social security number and course information details. Students who withdraw after the census date for the semester and on or before the end of the 12th week of a long semester, or on or before the last day to drop a class of a term as designated in the college calendar will be assigned a grade of "W."

Grievance/Appeals:

If you have a dispute concerning your grade or policies in this class, it is the student's responsibility to contact the instructor to discuss the matter. Should things remain unresolved, please follow the procedures described in the Clarendon College Student Handbook or College Policy Manual.

Course Assignment Directions:

You should be able to see progress indicators that reveal your completion of the different parts of the chapter assignments each week. **Each Chapter has a one-week deadline which is on Tuesday nights by 11:55 p.m. All assignments open at midnight on Tuesday one week before the previously mentioned Tuesday night deadline. See my late work policy below. See the course schedule for deadlines.**

IMPORTANT!!!! Be careful to completely submit your assignments. Follow the submission process all the way through when submitting your assignments. I will not grade work that has not been completely submitted, even if you say it was submitted.

Assignment Submission Process: It will be necessary to complete assignments such as the political opinion paper, and the discussion in a word processor program such as Microsoft Word. You will submit your saved work into the submission area of the assignment which is located below the assignment directions. While the program is capable of reading most types of files, I highly suggest saving your document in a .pdf file format. This

is a universal file extension that can be opened by most people. It might be helpful to ask someone at your school for help.

All assignments besides the quizzes have an assigned rubric that allows you to know how the assignment is graded. Please read all the rubrics, they provide information on what I am looking for in your answers.

Course Orientation and Related Assignments: Two of the first graded assignments will come from the Class Orientation. They include the Ice Breaker (sending me a message) and the Syllabus Quiz. Both of these will count as a quiz grade. Note: The Syllabus Quiz requires you to make a 100 in order to have it marked as completed. You are able to take it as many times needed to achieve the grade of a 100.

Chapter Quizzes: Each Chapter quiz should be taken after reading and reviewing the learning resources provided in the Chapter. Each quiz will be timed for 25 minutes. You are not allowed to pause it or possibly go back to review a question that has been skipped. The online course textbook may be used during the quiz. However, there may not be enough time to search for each answer. Note: The quiz will be made up of random questions. Also, questions can come from information discussed in the Chapter PowerPoints. Each student will have a different set of questions. **Reminder: Each quiz serves as the course attendance assignment each week. If not completed each week, you are counted absent.**

Chapter Discussions: A discussion will be present in each chapter. The post should be 100 words or more in length. You are required to make at least three replies. Each reply should be made to a different student. Each reply needs to be unique and consist of 30 or more words. The replies should add more information you learned from the Chapter readings and assignments and not a simple agreement or like of someone else's work. Both the post and replies should prove to the instructor you comprehend the topic being discussed.

Note: There is a possibility **student groups** will be assigned to discuss assignments. Please pay careful attention to directions.

Political Opinion Paper and Political Survey count together as 20% of your course grade:

- An **Opinion (essay) Paper, 500 words or more** in length, will be required by the student by a certain date near the end of the course. The essay will use several primary/secondary sources to express a political opinion about an assigned topic. This paper will involve summarizing and analyzing the documents and topic, providing an opinion according to the instructions. The Opinion Paper assignment is located in a separate unit. There will be a checklist attached that explains how the assignment will be graded as well as very detailed instructions of what is expected in the research paper. Be sure to view Moodle Tutorials at the bottom of your Moodle screen to learn how to see rubrics/checklists.
- Students will be required to complete a **Political Survey** by a specific date (usually within the first two chapters of the course.) The survey will consist of political questions related to personal and social responsibility. There will be a checklist attached that explains how the assignment will be graded.

Final Exam The "Final Exam" will be the last chapter quiz. This quiz will be the same as all other chapter quizzes and count the same as the others.

Course Schedule on Next Page

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Tentative Schedule

Class Orientation Assignments and Chapter 1 (Due Tues., September 3 by 11:55 p.m. (before midnight))

- Ice Breaker
- Syllabus Quiz
- Syllabus EVA Discussion (Complete this activity to be considered “in attendance” this week) Failure to complete this activity may result in the student being dropped from the course.
- Chapter 1 Quiz and Discussion

(Note of Importance: Pay special attention to the Political Survey and Opinion Paper deadlines)

- Chapter 2 Quiz, Discussion and **Political Survey** - Due Tuesday, September 10, 2024 by 11:55 p.m. (The Chapter 2 Quiz will be the activity considered “in attendance”)
- Chapter 3 Quiz and Discussion – Due Tuesday, September 17, 2024 by 11:55 p.m. (The Chapter 3 Quiz will be the activity considered “in attendance”)
- Chapter 4 Quiz and Discussion – Due Tuesday, September 24, 2024 by 11:55 p.m. (The Chapter 4 Quiz will be the activity considered “in attendance”)
- Chapter 5 Quiz and Discussion – Due Tuesday, October 1, 2024 by 11:55 p.m. (The Chapter 5 Quiz will be the activity considered “in attendance”)
- Chapter 6 and Chapter 7 Quiz and Discussion – Due Tuesday, October 8, 2024 by 11:55 p.m. (The Chapter 6 and 7 Quiz will be the activity considered “in attendance”)
- Chapter 8 and Chapter 9 Quiz and Discussion – Due Tuesday, October 15, 2024 by 11:55 p.m. (The Chapter 8 and 9 Quiz will be the activity considered “in attendance”)
- Chapter 10 Quiz and Discussion – Due Tuesday, October 22, 2024 by 11:55 p.m. (The Chapter 10 Quiz will be the activity considered “in attendance”)
- Chapter 11 Quiz and Discussion – Due Tuesday, October 29, 2024 by 11:55 p.m. (The Chapter 11 Quiz will be the activity considered “in attendance”)
- Chapter 12 and Chapter 13 Quiz and Discussion – Due Tuesday, November 5, 2024 by 11:55 p.m. (The Chapter 12 and 13 Quiz will be the activity considered “in attendance”)
- **Historical Opinion Research paper- Due Tuesday, November 12, 2024 by 11:55 p.m. No Extensions Allowed. The Historical Opinion paper will be the activity considered “in attendance”)**
- Chapter 14 Quiz and Discussion – Due Tuesday, November 19, 2024 by 11:55 p.m. (The Chapter 14 Quiz will be the activity considered “in attendance”)
- **Thanksgiving Break is November 25-29. Chapter 15 will be due Tuesday, December 3, 2024.**
- Chapter 15 Quiz and Discussion – Due Tuesday, December 3, 2024 by 11:55 p.m. (The Chapter 15 Quiz will be the activity considered “in attendance”)
- Final Assignments: Chapter 16 Quiz and Discussion – Due Tuesday, December 10, 2024 by 11:55 p.m. (The Chapter 16 Quiz will be the activity considered “in attendance”) **There is not an accumulative test for this course.**

