

Clarendon College
Course Number: GOVT 2305
Name of Course: Federal Government
Fall 2023: Mini Session

CLARENDON COLLEGE
Division of Liberal Arts
Course Name: GOVT 2305, Federal Government

Term: Fall 2023 Mini Session

Credit Hours: 3

Instructor: *Lyndal Gillen*

Office Location: *Online*

Contact Email: Lyndal.gillen@clarendoncollege.edu

The "Messages" feature in Moodle is the main method you should use to contact me. I will make every effort to check the course website daily and respond to your message requests within twenty-four hours.

Clarendon College COVID-19 Updates: Please click the following link to become informed about our campus responses to COVID-19: <https://www.clarendoncollege.edu/CoronavirusUpdate>

Course Description:

Origins and development of the U.S. Constitution, structure and powers of the national government including the legislative, executive, and judicial branches, federalism, political participation, the national election process, public policy, civil liberties and civil rights

Statement of Purpose:

Government 2305 partially satisfies the requirements for the Associates degree at Clarendon College and is designed for transfer to a senior college or university.

Required Instructional Materials: Computer access, Adobe Reader, PowerPoint (Mac user may use Keynote).

Textbook: **American Government 3e through Open Stax is preferred.** You may use either the e-version or the print copy. Follow the link below for access to Open Stax:

[American Government 3e - OpenStax](#)

American Government 3e from OpenStax, Print ISBN-13: 978-1-711493-95-4, Digital ISBN-13: 978-1-951693-38-1



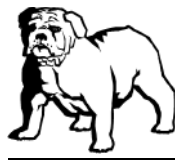
Online course website: This online course uses Moodle as its online course management program. All instructions, tutorials, exams, and assignments are provided at the course website. All assignments will be submitted there. Most communication between you and your instructor and fellow classmates will be handled in Moodle through the “Messages” feature and discussion forums. You will be able to log into the course website once you have officially registered for the course and once you have been added to the course website. The course website will become available to you by the first day of the semester. If you register late, you will generally have access to the course within 24 hours after you register. In order to be successful in completing this 3-credit hour course, you should plan to spend between 6-9 hours per week on the course.

The information explaining how to log into your course website can be obtained by going to [Clarendon College's](#) home page. If you have any difficulty logging in, email our help desk at: administrator@clarendoncollege.edu

Methods of Instruction: Learning activities for online instruction will include video lectures, PowerPoint presentations, chapter readings, vocabulary flashcards, YouTube videos, U.S. Supreme Court audio presentations, and online quizzes. Graded activities include question and answer forums, survey participation essay, and short answer questions. Objective tests will be multiple choice. Question and answer forums and short answer questions will follow a shared inquiry format with readings or presentations preceding the activity. The Political Participation Survey questions are short answer format. Tests, forums, short answer questions, survey, and final examination will assess the student's acquisition of the core objectives.

Required Enrollment Verification Activity: Students who fail to complete the Syllabus Agreement & Enrollment Verification Activity by the official census date may not be able to continue in the course. This could result in an F for the course and forfeiture of Financial Aid. The census date for this term can be found on the Academic Calendar located at the Inside CC link on Clarendon College's home page.

Online Attendance Policy: Regular attendance is mandatory in all online courses. Specific activities will be identified each week. These activities must be completed in order for a student to be considered “in attendance.” Failure to complete these assignments can result in forfeiture of Financial Aid and failure of the class. For this course, I submit an attendance report each Friday. If a student is not following the online attendance policy, the student is marked "absent." Students can be placed on academic probation or lose financial aid for chronic non-attendance.



Core Objectives:

- Critical Thinking Skills—to include creative thinking, innovation, inquiry, analysis, evaluation and synthesis of information;
- Communication Skills—to include effective written, oral, and visual communication
- Social Responsibility—to include intercultural competency, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities;
- Personal Responsibility—to include the ability to connect choices, actions, and consequences to ethical decision-making.

Learning Outcomes: Upon successful completion of this course, the learner shall:

1. Explain the origin and development of constitutional democracy in the United States; (Assesses Core Objective Critical Thinking Skills--Objective Test 1 and Short Answer: *Federalist 10*.)
2. Demonstrate knowledge of the federal system; (Assesses Core Objective Critical Thinking Skills -- Objective Test 1 and Short Answer: *Federalist 51*.)
3. Describe separation of powers and checks and balances in both theory and practice; (Assesses Core Objective Critical Thinking Skills--Objective Test 1.)
4. Demonstrate knowledge of the legislative, executive, and judicial branches of the federal government; (Assesses Core Objective Critical Thinking Skills--Objective Test 1.)
5. Evaluate the role of public opinion, interest groups, and political parties in the political system; (Assesses Core Objective Social Responsibility-- Objective Test 2 and Question and Answer Forum: Social Media.)
6. Analyze the election process; (Assesses Core Objective Social Responsibility--Objective Test 2 and Political Participation Survey. Assesses Core Objective Communication Skills—Political Participation Survey.)
7. Describe the rights and responsibilities of citizens; (Assesses Personal Responsibility--Objective Tests 1 and Political Participation Survey)
8. Analyze issues and policies in U.S. politics. (Assesses Core Objective Social Responsibility—Short Answer Questions: Social Security, Medicare, and Medicaid.)

Grading Policies:

The final semester grades will be figured as set in the current catalog:

90 to 100 = A

80 to 89 = B

70 to 79 = C

60 to 69 = D

Below 59 = F

Course Grading Percentages:

Political Participation Survey & Essay=25%

Question and Answer Forums=20%

Short Answer Questions=15%

Objective Tests = 30%

Final = 10% (NO Exemption)

Rubric:

Question and answer forums and short answer questions will be graded with the following developmental rubric.

Note: These scores correspond to 100, 90, 80, 70, and 50.

10-An excellent, thought provoking post with sufficient length--no grammatical or spelling errors

9-A good paragraph response with average content--no significant grammatical or spelling errors

8-A shorter post with good content--few significant grammatical or spelling errors

7-A short post or one with fair content--some significant grammatical or spelling errors

5-A one or two line response with not much content and significant grammatical or spelling errors.

Makeup Work: A student will not be allowed to submit late assignments, papers, or tests. The final examination is required and must be taken at the assigned time.

College Policies:

Academic Integrity Policy Clarendon College is committed to a philosophy of honesty and academic integrity. It is the responsibility of all members of the Clarendon College community to maintain academic integrity at Clarendon College by refusing to participate in or tolerate academic dishonesty. Any act of academic dishonesty will be regarded by the faculty and administration as a serious offense.

Academic dishonesty violations include, but are not limited to: (1) obtaining an examination, classroom activity, or laboratory exercise by stealing or collusion; (2) discovering the content of an examination, classroom activity, laboratory exercise, or homework assignment before it is given; (3) observing the work of another during an examination or providing answers to another during the course of an examination; (4) using an unauthorized source of information during an examination, classroom activity, laboratory exercise, or homework assignment; (5) entering an office, classroom, laboratory, or building to obtain unfair advantage; (6) taking an examination for another person; (7) completing a classroom activity, laboratory exercise, homework assignment, or research paper for another person; (8) altering grade records; (9) using any unauthorized form of an electronic communication device during an examination, classroom activity, or laboratory exercise; and/or, (10) plagiarism. (Plagiarism is defined as the using, stating, offering, or reporting as one's own, an idea, expression, or production of another person's work without proper credit. This includes, but is not limited to, turning in a paper purchased or acquired from any source, written by someone other than the student claiming credit, or stolen from another student.)

Students are responsible for reporting known acts of academic dishonesty to a faculty member, the program coordinator, the associate dean, and/or dean. Any student with knowledge of a violation who fails to report it shall him/herself be in violation and shall be considered to have committed an act of academic dishonesty. Additionally, any student who reports him/herself in violation of this code before it is likely that another might consider this possibility will be understood as repentant and acting in good faith. Though the confession will not excuse the student for the violation, the confession will be considered and the violation should not result in suspension from school except in the most extreme cases.

While academic integrity and honesty are the responsibility of the individual student, each individual faculty member, teaching assistant, and/or laboratory instructor is responsible for classroom management and for maintaining ethical behavior within the classroom and/or laboratory. Faculty who discover or suspect a violation should discuss the matter with the suspected violator(s) and attempt to resolve the case at that point. In cases of convincing evidence, the faculty member should take appropriate action. The faculty member and student should complete a Counseling Sheet regarding the violation. (The Counseling Sheet should contain at a minimum the date and time of the violation, the course, the instructor's name, the student's name, an explanation of the infraction or facts of the case, and the resolution to the incident.) This form should be signed by the student, faculty member, program coordinator, and the Dean of Students. The Dean of Students will maintain a file on all violations. If a faculty member prefers to report the case directly to the Dean of Students, it remains his/her prerogative to do so. Additionally, if the faculty member and the accused student cannot reach a resolution or if the faculty member believes that suspension from school is the only fair sanction, the case should immediately be reported by the faculty member, in writing, to the Dean of Students. If the Dean of Students observes any trends in student behavior which involve more than one violation or act of academic dishonesty, the Dean is responsible for notifying all faculty members involved, for contacting the student(s) involved, and after consultation with the faculty member(s) involved for taking the appropriate action. The Dean of Students is responsible for the timely notification (normally within two weeks) to all parties of an action taken.

Students wishing to appeal a disciplinary decision involving academic integrity or acts of academic dishonesty may do so through the Student Appeals and Grievance Procedure.

Student Rights and Responsibilities:

http://www.clarendoncollege.edu/Resources/Student_Services/StudentRightsResponsibilities.pdf

Withdrawing from (Dropping) the Course: If you decide that you are unable to complete this course or that it will be impossible to complete the course with a passing grade, you may drop the course and receive a “W” on your transcript instead. (The last day to drop a course is available on the Academic Calendar, located at the Student link on the Clarendon College website.) Withdrawal from a course is a formal procedure that you must initiate. If you do not go through the formal withdrawal procedure, you will receive whatever grade you have earned.

Whether to drop a class or not requires a lot of thought. According to Texas state law a student is only allowed to drop the same class twice before he/she will be charged triple the tuition amount for taking the class a third time or more. Furthermore, beginning with the Fall 2007 semester, students in Texas may only drop a total of 6 courses throughout their entire undergraduate career. After the 6th dropped class, he/she will no longer be able to withdraw from any classes.

Accommodations Statement: Clarendon College provides reasonable accommodations for persons with temporary or permanent disabilities. Should you require special accommodations, notify the Dean of Student Services. We will work with you to make whatever accommodations we need to make.

The following information will help you successfully navigate the online course.

Please note that Moodle will “timeout” after two hours of inactivity. You must log on again. Please be aware of this fact when you are working on your online assignments.

From 7:00 to about 7:05 a.m. and then again from 7:00 to about 7:05 p.m. the Moodle online server is being backed up. Anything you are doing in Moodle during that time will pause, including taking a quiz. Once the backup is completed, you will be able to pick up where you left off.

All grades can be accessed through the Grades link on the Moodle Course Dashboard and in the Clarendon College Student Portal. The grades in the Student Portal are your official grades.

Fall Mini Session 202 Dates to Remember

Classes Begin.	Wednesday, December 13
Last Day to Add/Drop or Register.	Thursday, December 14
Census Day.	Friday, December 15
Last Day to Drop with a “W”.	Wednesday, January 3
Final Exams	Tuesday, January 9--Wednesday, January 10
Final Grade Rolls Submitted by 2:00pm.	Thursday, January 11
End of Fall Mini Session (Grades Posted to Transcripts by 2:00pm)	Friday, January 12



Tentative Course Schedule Fall Mini Session 2023 GOVT2305

The Course Schedule includes all graded activities with their due dates. It also identifies which activities must be completed to be considered in attendance. If due dates change, you will be notified through your email as listed in your Moodle profile.

Because 2305 Mini-session moves rapidly, it is imperative that you work diligently. Use the following schedule as you work through the course.

All objective tests, question and answer forums, short answer questions, and survey open the first day of class. Each closes on a designated day.

All times are Central Standard Time. All deadlines are 11pm cst.

The short answer forums close on designated **Tuesdays** at 11pm.

Question and answer forums close on designated **Wednesdays** at 11pm.

Objective tests close on designated **Thursdays** at 11pm.

The survey closes on a designated **Thursday** at 11pm.

Unit I: Foundations December 13-15

Read the syllabus, complete the syllabus quiz, and answer the Class Contract EVA question.

View Lecture: *Foundations*.

Review Vocabulary Flash Cards.

Read *American Government* 3e Chapter Sections: 2.3, 3.1, 3.2.

View PowerPoint: Five Principles.

View PowerPoint: Founding Documents.

Answer Practice Quiz 1 questions.

View PowerPoint: Federalism and the Separation of Powers.

Answer Practice Quiz 2 questions.

December 13--Participate in the Question-and-Answer Forum: Ice Breaker. The deadline for participation is 11:00pm.

December 14—Participate in the Political Participation Survey. The deadline for participation is 11:00pm. (Complete this activity to be considered in attendance this week.)

Unit II: Institutions December 18-21

View Lecture: *Institutions*.

Review Vocabulary Flash Cards.

Read *American Government* 3e Chapter Sections: 11.1, 11.4, 12.3, 12.5, and Chapters 4, 5, and 13.

View PowerPoint: Congress: The First Branch.

Answer Practice Quiz 3 questions.

View PowerPoint: The Presidency.

View PowerPoint: The Executive Branch— Bureaucracy in Democracy.
Answer Practice Quiz 4 questions.
View PowerPoint: The Federal Courts.
View PowerPoint: Civil Liberties/Civil Rights.
Answer Practice Quiz 5 questions.

December 19—Submit Short Answers: *Federalist 51*. The deadline is 11:00pm.

December 20-- Participate in the Question-and-Answer Forum: *Civil Rights and Civil Liberties*. The deadline for participation is 11:00pm

December 21--Objective Test 1- Deadline for completion is 11:00pm. (Complete this activity to be considered in attendance this week.)

Unit III: Politics December 25-28

View Lecture: *Politics*
Review Vocabulary Flash Cards.
Read *American Government 3e* Chapter Sections: 9.1, 10.1, and 10.5.
View PowerPoint: Elections.
View PowerPoint: Political Parties.
Answer Practice Quiz 6 questions.

December 26--Submit Short Answers: *Federalist 10*. Deadline is 11:00pm.

December 27-- Participate in the Question-and-Answer Forum: *How has social media changed the way Americans acquire news?* The deadline for participation is 11:00pm.

December 28--Objective Test 2--Deadline for completion is 11:00pm. (Complete this activity to be considered in attendance this week.)

Unit IV: Governance January 1-4

View Lecture: *Governance*.
Review Vocabulary Flash Cards.
Read *American Government 3e* Chapter Sections: 16. 1, 16.2, 17.1, 17.2, and 17.3.
View PowerPoint: Political Policy.
View PowerPoint: Foreign Policy.
Answer Practice Quiz 7 questions.

January 2--Submit Short Answers: *Social Security, Medicare, and Medicaid*. The deadline is 11:00pm.

January 3—Participate in the Question-and-Answer Forum: *Executive Branch in Foreign Policy*. The deadline for participation is 11:00pm.

January 4--Objective Test 3--Deadline for completion is 11:00pm. (Complete this activity to be considered in attendance this week.)

January 9-10, 2023--Final Exam. The deadline is 11pm.
(Complete this activity to be considered in attendance this week.)

