



**Clarendon College**  
**Course Number: GOVT 2306**  
**Name of Course: Texas Government**  
**Fall Mini Term 2025**

**Division of Liberal Arts**

**Course Name:** GOVT2306, Texas State and Local Government

**Credit Hours:** 3

**Semester:** Fall Mini Term 2025

**Instructor:** Lyndal R. Gillen

**Instructor Contact Information:** [lyndal.gillen@clarendoncollege.edu](mailto:lyndal.gillen@clarendoncollege.edu)

The "Messages" feature in Moodle is the main method you should use to contact me. I will make every effort to check the course website daily and respond to your message requests within twenty-four hours.

**Office Location:** Online

**Online Office Hours:** 1:00pm-2:00pm Monday—Friday

**Online Course Website:** This online course uses Moodle as its online course management program. All instructions, tutorials, exams, and assignments are provided at the course website. All assignments will be submitted there. Due dates for all assignments are listed in the "Course Schedule" at the course website. Most communication between you and your instructor and fellow classmates will be handled in Moodle through the "Messages" feature and discussion forums. You will be able to log into the course website once you have officially registered for the course and once you have been added to the course website. The course website will become available to you by the first day of the semester. If you register late, you will generally have access to the course within 24 hours after you register. To be successful in completing this 3-credit hour course, you should plan to spend between 6-9 hours per week on the course.

The information explaining how to log into your course website can be obtained by going to Clarendon College's home page and clicking on the **Login to Online Classes** button. If you have any difficulty logging in, email our help desk at: [administrator@clarendoncollege.edu](mailto:administrator@clarendoncollege.edu)

**Required Enrollment Verification Activity:** Students who fail to complete the Syllabus Agreement & Enrollment Verification Activity by the official census date may not be able to continue in the course. This could result in an F for the course and forfeiture of Financial Aid. The census date for this term can be found on the Academic Calendar located at the Inside CC link on Clarendon College's home page.

**Online Attendance Policy:** Regular attendance is mandatory in all online courses. Specific activities will be identified each week that must be completed for students to be considered "in attendance." Failure to complete these assignments can result in forfeiture of Financial Aid and failure of the class. For this course, I submit an attendance report each Friday morning. If a student is not following the online attendance policy, the student is marked "absent." Students can be placed on academic probation or lose financial aid for chronic non-attendance.

**Course Description:** Origin and development of the Texas constitution, structure and powers of state and local government, federalism and inter-governmental relations, political participation, the election process, public policy, and the political culture of Texas

**Statement of Purpose:** This course partially satisfies the Government/Political Science component of the core curriculum and is designed for transfer to a senior college or university.

**Required Instructional Materials:** Computer access, Adobe Reader, PowerPoint, and Excel.

**Textbook:** The required course readings will be available through the Open Educational Resources Texas (OERTX) free of charge to the student. All readings may be accessed through the course site.

**Method of Instruction:** Online instruction will include lectures, PowerPoint/ presentations, and question and answer forums. Q and A forums will follow a shared inquiry format with reading. Homework will include chapter readings, vocabulary study, and practice quizzes.

**Core Objectives:**

Critical thinking skills (CT) – to include creative thinking, innovation, inquiry, and analysis, evaluation, and synthesis of information

Communication skills (COM) – to include effective written, oral, and visual communication

Social responsibility (SR) –to include intercultural competency and the ability to engage effectively in regional, national, and global communities

Personal responsibility (PR) – to include the ability to connect choices, actions, and consequences to ethical decision-making

**Student Learning Outcomes:** Upon successful completion of this course, students will:

1. Explain the origin and development of the Texas Constitution (Assesses SR with Objective Test 1; assesses CT with Final Exam).
2. Describe state and local political systems and their relationship with the federal government (Assesses CT with Objective Test 1 and Final Exam).
3. Describe separation of powers and checks and balances in both theory and practice in Texas (Assesses with CT Objective Test 2 and Final Exam).
4. Demonstrate knowledge of the legislative, executive, and judicial branches of Texas government (Assesses CT with Objective Test 2 and Final Exam; assesses COM and PR with Question-and-Answer Forum: Jury Duty—Service and Responsibility).
5. Evaluate the role of public opinion, interest groups, and political parties in Texas (Assesses COM, SR and PR with Political Participation Survey and Final Exam).
6. Analyze the state and local election process (Assesses CT and PR with Objective Test 3 and Final Exam).
7. Identify the rights and responsibilities of citizens (Assesses CT and PR with Objective Test 2; assesses SR and PR with Political Participation Survey and Final Exam).
8. Analyze issues, policies and political culture of Texas (Assesses SR and PR with Objective Test 3; assesses CT and COM with Opinion Essay and Final Exam).

**Semester Grading Policies:** The final semester grades will be reported as set in the current catalog:

90 to 100 = A

80 to 89 = B

70 to 79 = C

60 to 69 = D

Below 59 = F

Your assignments' grades and official final grade will be made available through your Student Portal on Clarendon College's website.

**Grading Percentages:**

Objective Tests = 40%

Essay = 20%

Political Participation Survey=20%

Assignments (Question-and-Answer Forums) = 10%

Final = 10% (NO Exemption)

**Rubrics:** Question-and-answer forums will be graded with the following developmental rubric. *Note: These correspond to 100, 90, 80, 70, and 50.*

10-Excellent, thought-provoking post with sufficient length and no grammatical or spelling errors  
9-Good response with average content and no significant grammatical or spelling errors  
8-Shorter post with good content and few significant grammatical or spelling errors  
7-Short post or one with fair content with some significant grammatical or spelling errors 5-One or two line response with not much content and significant grammatical or spelling error.

Essays will be graded with analytic rubric specific to each essay topic. These rubrics will be available in each essay question's planning material.

**Makeup Work:** A student will **not** be allowed to submit late assignments, papers, or tests. The final examination is required and must be taken at the assigned time.



### **College Policies**

Academic Integrity Policy Clarendon College is committed to a philosophy of honesty and academic integrity. It is the responsibility of all members of the Clarendon College community to maintain academic integrity at Clarendon College by refusing to participate in or tolerate academic dishonesty. Any act of academic dishonesty will be regarded by the faculty and administration as a serious offense.

Academic dishonesty violations include, but are not limited to: (1) obtaining an examination, classroom activity, or laboratory exercise by stealing or collusion; (2) discovering the content of an examination, classroom activity, laboratory exercise, or homework assignment before it is given; (3) observing the work of another during an examination or providing answers to another during the course of an examination; (4) using an unauthorized source of information during an examination, classroom activity, laboratory exercise, or homework assignment; (5) entering an office, classroom, laboratory, or building to obtain unfair advantage; (6) taking an examination for another person; (7) completing a classroom activity, laboratory exercise, homework assignment, or research paper for another person; (8) altering grade records; (9) using any unauthorized form of an electronic communication device during an examination, classroom activity, or laboratory exercise; and/or, (10) plagiarism. (Plagiarism is defined as the using, stating, offering, or reporting as one's own, an idea, expression, or production of another person's work without proper credit. This includes, but is not limited to, turning in a paper purchased or acquired from any source, written by someone other than the student claiming credit, or stolen from another student.)

Students are responsible for reporting known acts of academic dishonesty to a faculty member, the program coordinator, the associate dean, and/or dean. Any student with knowledge of a violation who fails to report it shall be in violation and shall be considered to have committed an act of academic dishonesty.

While academic integrity and honesty are the responsibility of the individual student, each individual faculty member, teaching assistant, and/or laboratory instructor is responsible for classroom management and for maintaining ethical behavior within the classroom and/or laboratory. Faculty who discovers or suspect a violation should discuss the matter with the suspected violator(s) and attempt to resolve the case at that point. In cases of convincing evidence, the faculty member should take appropriate action. The faculty member and student should complete a Counseling Sheet regarding the violation. (The Counseling Sheet should contain at a minimum the date and time of the violation, the course, the instructor's name, the student's name, an explanation of the infraction or facts of the case, and the resolution to the incident.) This form should be signed by the student, faculty member, program coordinator, and the Vice-President of Academic Affairs. The Vice-President of Academic Affairs will maintain a file on all violations. If a faculty member prefers to report the case directly to the Vice-

President of Academic Affairs, it remains his/her prerogative to do so. Additionally, if the faculty member and the accused student cannot reach a resolution or if the faculty member believes that suspension from school is the only fair sanction, the case should immediately be reported by the faculty member, in writing, to the Vice-President of Academic Affairs. If the Vice-President of Academic Affairs observes any trends in student behavior which involve more than one violation or act of academic dishonesty, the Vice-President of Academic Affairs is responsible for notifying all faculty members involved, for contacting the student(s) involved, and after consultation with the faculty member(s) involved for taking the appropriate action. The Vice-President of Academic Affairs is responsible for the timely notification (normally within two weeks) to all parties of an action taken.

**Grievance/Appeals:**

Students wishing to appeal a disciplinary decision involving academic integrity or acts of academic dishonesty may do so through the Student Appeals and Grievance Procedure.

**Student Rights and Responsibilities:**

The full details of Student Rights and Responsibilities policies can be viewed on Clarendon College's website at: [www.clarendoncollege.edu/Resources/Legal/24-25/FLA\(LEGAL\).pdf](http://www.clarendoncollege.edu/Resources/Legal/24-25/FLA(LEGAL).pdf)

**Withdrawing from (Dropping) the Course:**

Course Withdrawal--Students desiring to make schedule changes after their initial registration each semester must do so during the designated "Drop and Add" period as scheduled in the College Catalog. Students will be required to pay tuition and fees applicable to any class(es) added to their schedule. Official withdrawal from a course is initiated in the Office of the Registrar. However, each student should consult with his/her academic advisor or the Associate Dean of Enrollment before officially withdrawing from a course. A student who stops attending a class without officially dropping it may receive a grade of "F" for that class.

**Accommodation Statement: REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT--**

In accordance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973, any student who feels that he or she may need any special assistance or accommodation because of an impairment or disabling condition should contact the Associate Dean of Enrollment Services at 806-8744837 / [janean.reish@clarendoncollege.edu](mailto:janean.reish@clarendoncollege.edu) or visit the Clarendon campus at Clarendon College. It is the policy of Clarendon College to provide reasonable accommodation as required to afford equal educational opportunity. It is the student's responsibility to contact the Associate Dean of Enrollment Services.

**Nondiscrimination Policy:** Clarendon College, in accordance with applicable federal and state law, prohibits discrimination, including harassment, on the basis of race, color, national or ethnic origin, religion, sex, disability, age, sexual orientation, or veteran status.

It is the policy of Clarendon College not to discriminate based on gender, age, disability, race, color, religion, marital status, veteran's status, national or ethnic origin, or sexual orientation. Harassment of a student in class, i.e., a pattern of behavior directed against a particular student with the intent of humiliating or intimidating that student will not be tolerated. The mere expression of one's ideas is not harassment and is fully protected by academic freedom, but personal harassment of individual students is not permitted.

**Dual Credit Students:** Texas Essential Knowledge and Skills information for the course is listed in the **Section 12** under **CONTENTS**, and specific TEKS for each unit are listed under each unit's **Overview**.



### **Tentative Course Schedule**

The Course Schedule includes all graded activities with their due dates. It also identifies which activities must be completed to be considered in attendance. If due dates change, you will be notified in your email as listed in your profile.

***The following information will help you successfully navigate the online course.***

Please note that the system will “timeout” after two hours of inactivity. You must log on again. From 7:00 to about 7:05 a.m. and then again from 7:00 to about 7:05 p.m. the online server is being backed up. Anything you are doing on the course page during that time will pause, including taking a quiz. Once the backup is completed, you will be able to pick up where you left off.

**Please note the following calendar patterns:**

1. All question-and-answer forums, tests, survey, and essay are open from the first day of class until the individual assignment’s due date.
2. Question-and-answer forums are due on a designated Wednesday.
3. Objective tests open on the first day of class and close on a designated Friday.
4. The essay is due on a designated Friday.
5. The survey is due on a designated Monday.
6. Final Exam is NOT open until the college’s assigned date found on the Clarendon College Exam Schedule—January 14.
7. All deadlines are 11pm (cst).

All grades may be accessed through the Grades link on the Course Dashboard and in the Clarendon College Student Portal. The grades in the Student Portal are your official grades.

**Before beginning the course assignments:**

1. Read the course syllabus.
2. Take the Course Syllabus Quiz.
3. Reply to the Enrollment Verification (EVA) question.  
(Complete this activity to be considered “in attendance” for the week.)
4. Participate in the Question-and-Answer Forum: Ice Breaker.
5. Use your Moodle/OpenLMS Messenger to contact your instructor.



## Unit I:

### December 17-26:

View Lecture: *Study Methods and Chapter 1.*

View PowerPoint: *Texas: A Land of Contrast.*

Read Unit 1, Section 1. Complete Practice Quiz 1.

View Lecture: *The Texas Constitution.*

View PowerPoint: *The State Constitution and the American Federal System.*

Read Unit 1, Section 2.

Complete Practice Quiz 2.

**Participate in the question-and-answer forum: *Similarities and Difference: The Texas Constitution v. the U. S. Constitution.* Deadline is 11:00pm, Dec. 24.**

**Objective Test 1: The deadline is 11:00pm, December 26.** (Complete this activity to be considered “in attendance” for the week.)

## Unit II

### December 29-January 2:

View Lecture: *The Structure of Texas Government.*

View PowerPoint: *The Texas Legislature.*

Read Unit 2, Section 3.

Complete Practice Quiz 3.

Read Unit 2, Section 4.

View PowerPoint: *The Office of the Governor.*

Read Unit 2, Section 4 Continued.

View PowerPoint: *The Administrative State Agencies.*

Complete Practice Quiz 4.

Read Unit 2, Section 5.

View PowerPoint: *The Court System in Texas.*

Complete Practice Quiz 5.

Listen to the oral arguments of *U.S v. Martinez-Salazar (2000).*

**Participate in the question-and-answer forum: *Jury Duty: Service and Responsibility.* Deadline is 11:00pm, Dec. 31.**

**Objective Test 2: The deadline is 11:00pm, January 2.** (Complete this activity to be considered “in attendance” for the week.)

### Unit III

#### **January 5-9:**

View Lecture: *Texas County Government*.

View PowerPoint: *Local Governments in Texas*.

Read Unit 3, Section 6.

Complete Practice Quiz 6.

Read Pamphlet: *Texas County Government: The Glue that Holds Texas Together*.

View Texas Association of Counties: *Passports, Marriage Licenses, Birth & Death Certificates*.

Complete Practice Quiz 7.

View Lecture: *Financing Public Policy*.

View PowerPoint: *Public Policy in Texas*.

View PowerPoint: *Interest Groups in Texas Politics*.

Read Unit 3, Section 8.

Complete Practice Quiz 8.

View PowerPoint: *Financing State Government*.

Read Unit 3, Section 9.

Complete Practice Quiz 9.

**Submit Opinion Essay: The deadline is 11:00pm, January 9.**

**Objective Test 3: The deadline is 11:00pm, January 9.** (Complete this activity to be considered "in attendance" for the week.)

### Unit IV

#### **January 12-13:**

View Lecture: *Overview of Texas Politics*.

View PowerPoint: *Participation in Texas Politics*.

Read Unit 4, Section 10.

Complete Practice Quiz 10.

View interview with Governor Ann Richards.

Read Unit 4, Section 11.

View PowerPoint: *Elections and Campaigns in Texas*.

Complete Practice Quiz 11.

View PowerPoint: *Political Parties in Texas*.

Read Unit 4, Section 12.

Complete Practice Quiz 12.

**Submit Political Participation Survey. Deadline is 11:00pm, Jan. 13.**

## **Final**

**Final Exam opens January 13. The deadline is 11:00pm, January 14.** *(Complete this activity to be considered “in attendance” for the week.)*